

CASE MANAGER, ADDICTIONS SPECIALIST

Health, Home and Community Program (HHC)

One (1) Bargaining Unit, Permanent Full-Time Position

Monday - Friday 10:00am - 6:00pm

About Cota

If you're looking to contribute your expertise at a community-based organization making a positive impact in the lives of thousands of people each year - Cota would love to hear from you!

We provide a collaborative and inclusive work environment that emphasizes employee support, learning opportunities and excellence in our field. We offer flexible hours and employer-paid benefits for some classifications along with other perks and wellness activities.

For 50 years, Cota has been supporting adults with mental health and cognitive challenges to live well within their community. We provide person-centred support to help individuals find inspiration and hope in themselves, so they are better able to pursue meaningful change in their lives.

To find out more about us and our programs/services and employee benefits please visit our [website!](#)

Role Overview

The Case Manager - Addictions Specialist will contribute to the development of comprehensive client-centered assessments and treatment plans, provide community-based case management supports to an assigned group of clients needing ongoing support for a period of time, along with short term support to tenants needing immediate service while assuming responsibilities for coordinating and/or facilitating client group sessions. This case manager will have specific expertise enabling him/her/them to provide education and information regarding harm reduction strategies, motivating clients to change addictive behavior and promote relapse prevention.

About the Team

The HHC program is an interdisciplinary team working in collaboration with Toronto Community Housing Corporation. The program provides case management and housing related supports to residents of 220 Oak St. The team consists of Case Managers and Supportive Housing Workers who supports tenants to maintain their

housing, develop independent living skills, achieve mental and physical health stability, engage within the life of the tenant community, and to pursue personal recovery.

Primary Responsibilities:

- Contribute to the development of comprehensive client-centered assessments and recovery plans (OCAN, GAINS).
- Provide community-based case management supports, including education, crisis and harm reduction intervention.
- Linking to community services and agencies and/or providing support and resources.
- Provide social/ educational and addiction group activities.
- Offer education and information regarding harm reduction strategies, motivating clients to change behaviors associated with their addiction, and relapse prevention.
- Provide support to client in addressing hoarding challenges, unit take overs and evictions.
- Collaborate with clients and TCHC to address tenancy issues.
- Referred and or support with Tax filing, obtaining receipts, etc.
- Assist with ID cards, OAS, OW/ODSP, Trillium, etc.
- Support with medical and or mental health challenges.
- Support with food security, including purchased of food items for clients.
- Accompany to appointments.
- Network with community agencies.

The Successful Candidate Requires:

- A minimum of Bachelor's degree in a relevant discipline (i.e. Psychology, Social Work, etc.),

AND

- Post-graduate certificate or diploma in Addictions from an accredited educational institution and equivalent experience and/or background.
- One year of experience in a position identified as Addictions Specialist.
- GAINS certified considered an asset.
- Experience working with people who reflects our priority client population, such as racialized communities, indigenous people, people involved in the justice system, people with mental health challenges, and people who have experienced trauma and addictions would be an asset.
- Competence in providing recovery oriented services: assessments, crisis intervention, basic support, addiction services.
- Experience, alignment and commitment to harm reduction.
- Knowledge of substance use interventions.
- Competence in planning, implementing and evaluating group activities.

- Demonstrated ability to use problem-solving techniques to identify and assess client need and develop appropriate intervention strategies.
- Excellent knowledge of community resources and demonstrated ability to negotiate with others on behalf of clients.
- Excellent communication and interpersonal skills.
- Excellent clinical judgement and decision-making skills, including a keen awareness of client-clinician boundary issues.

Working Conditions and Other Requirements:

- Conduct visits in the clients' homes, hostels, hospitals and other community settings working in sometimes difficult conditions, including hoarding and pest infestations.
- Comfortable working with a broad range of client groups.
- May be required to work rotating day, evening and weekend shifts.

Application Details

Please forward a cover letter and your current resume to this link <https://cota-external.scouterecruit.net/jobs/EX256>

on or before July 16th, 2024 by 4:00 pm with the reference Job Posting EX256.

Cota's Values & Commitment

Cota's core values of Hope, Respect, Dedication, Equity, Accountability, Collaboration and Innovation are at centre of who we are and what we do.

As an equal opportunity employer, we remain dedicated to sustaining an experienced workforce that reflects Cota's commitment to recognising everyone's contributions, respect of everyone's dignity, unique experience and potentials.

Cota will not condone or tolerate any acts of discrimination or harassment under any of the grounds protected under human rights legislation. This commitment extends to the hiring process and throughout the course of employment.

Cota's Diversity Statement

Cota remains respectful of all protected rights in line with the grounds laid out by the Ontario Human Rights Code (OHRC). Cota is also strongly committed to diversity and especially welcomes applications from racialized persons/persons of colour, women, Indigenous/Aboriginal People of North America, persons with disabilities, LGBTQ2S+ persons, and others who may contribute to the further diversification of ideas.

As part of our hiring process, you may be asked to complete demographic survey. This survey is voluntary and any information provided shall remain anonymous and confidential, only being used for the purpose of workforce reporting.

Cota's Accessibility Statement

Cota is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA). As such, we strive to make our entire hiring process as accessible as possible and provide accommodations as required for applicants with disabilities. For any recruitment related accommodation needs and/or requests please contact the HR Department via email to humanresources@cotainspires.ca

Additional Information:

Interview Process: Cota may choose to conduct parts/all of the hiring process virtually. Please note that as part of maintaining an agile workforce, all Cota staff may be required to be reasonably reassigned to support the operational needs of our essential services.

Scent Free: Cota encourages a scent-free environment. Any staff or visitor attending any of our sites should please refrain from wearing fragrances and other scented personal care products (i.e. perfumes, deodorants, lotions, hairspray, etc.)

We would like to thank all those that apply; however, due to high volumes of interests, only those selected for an interview will be contacted.

Thank you, Cota's HR Department.