

CASE MANAGER, ADDICTIONS SPECIALIST

Toronto West Integrated Service Team (TWIST)

West End of Toronto

One (1) Bargaining Unit, Permanent Full-Time Position

Existing Vacancy

Monday-Friday, 9:00am-5:00pm

Compensation: \$29.40/hour - \$34.11/hour

About Cota

Cota is an accredited not-for-profit organization that has been providing community-based support to people living with mental health and cognitive challenges for over 50 years. At present, our wide array of services delivers much needed support to over 4,000 people/year who live with mental health challenges, psychogeriatric mental health conditions, acquired brain injuries, developmental disabilities, dual diagnoses and/or the experience of homelessness. These services include, but are not limited to, case management, supportive housing and adult day program services. A full listing of our services can be viewed on our website at <https://cotainspires.ca/>

Cota is presently seeking a dynamic and innovative individual to join our amazing team in the capacity of the role outlined within this posting. Followed by our mission to support individuals with mental health and cognitive challenges to live well within their communities, we strive toward a vision of a supportive, inclusive society where everyone has the opportunity to thrive. If you feel you have the skills and qualifications to perform the duties of this role while consistently exemplifying Cota's values Hope, Respect, Dedication, Equity, Accountability, Collaboration and Innovation, we would love to hear from you.

Role Overview

The Case Manager - Addictions Specialist is a dynamic and innovative position, that will deliver recovery oriented, client & family centered, and comprehensive services to meet client needs, ensures client safety and works within a quality improvement framework to identify opportunities for enhancing quality and quantitative outcomes of the services.

About the Team

The Toronto West Integrated Service Team (TWIST) is presently seeking one (1) experienced, dynamic and motivated Case Manager to join our interdisciplinary program. This team is comprised of Case Managers who have expertise in Acquired Brain Injuries, Mental Health, Mental Health & Justice, Dual Diagnosis, Geriatric Mental Health, Homelessness, Addictions and Nursing.

Responsibilities

- Initiate services to clients at the point of intake to ensure that proper assessment and initial service response occurs.
- Have excellent knowledge of community resources and/or demonstrated ability to search for applicable resources/information.
- Develop coordinated care plans with/ for clients and complete the Ontario Common Assessment of Need (OCAN) and other assessments as required.
- Collaborate with other systems, organizations and individuals from courts, probation, short-term residential beds program, hospital and community to ensure a well-coordinated service system.
- Record client status/progress using the appropriate documentation system.

The Successful Candidate Requires:

Education:

- A minimum of bachelor's degree in a relevant discipline (i.e. Psychology, Social Work, Health Science, etc.),

AND

- Post-graduate certificate or diploma in Addictions from an accredited educational institution required.

Experience:

- Minimum of one-year experience in a position identified as Addictions Specialist or working with people living with concurrent disorders (addiction and serious mental illness).
- Experience, alignment and commitment to harm reduction.

Knowledge and Skills:

- Extensive knowledge of community services and resources relevant to addictions.
- Knowledge of substance use interventions.
- Proven ability to develop and implement integrated recovery goal plans related to relapse prevention and harm reduction in collaboration with other involved service providers.
- Knowledge of principles of case management theory and practice using a client-centred and mental health recovery philosophy.

- Knowledge and understanding of the client population and an ability to work effectively with people living with concurrent disorders.
- Demonstrated ability to use problem-solving techniques to identify and assess client need and develop appropriate intervention strategies.
- Excellent clinical judgement and decision-making skills including a keen awareness of participant-clinician boundary issues
- Excellent knowledge of community resources and/or demonstrated ability to search for applicable resources/information.
- Comfortable working in various setting such as hospitals, clinics, shelters, client's homes, and public establishments.

Other:

- Conduct visits in the Service Users' homes, hostels, hospitals and other community settings working in sometimes difficult conditions, including hoarding.
- Comfortable working with a broad range of Service Users groups.
- Must have Access to vehicle. (Please note that access to a vehicle means owning, borrowing, or renting a vehicle. Alternatively, it can include using ride services such as Uber, cabs, and taxis at no cost to Cota).

Benefits:

Upon successful completion of a three-month period of employment, permanent full-time and permanent part-time staff working more than 20 hours per week will be eligible for employer-paid group insurance benefits. These employer-paid benefits will include:

- Extended health care
- Life insurance
- Accidental death and dismemberment insurance
- Dental care
- Travel assistance
- Vision care

Permanent full-time and permanent part-time staff working more than 20 hours per week are also required to enroll in employee-paid long-term disability coverage.

Application Details:

Please complete the application using the link below: <https://cota-external.scouterecruit.net/jobs/EX395>

Cota is deeply committed to promoting diversity, advancing equity and fostering a culture of inclusion. We are respectful of each individual's dignity, unique experience, potential and protected rights under the Ontario Human Rights Code. As an equal opportunity employer, we are dedicated to ensuring our workforce reflects the diversity of the communities that we serve.

Additional Information:

Interview Process: Cota may choose to conduct parts/all of the hiring process virtually. Please note that as part of maintaining an agile workforce, all Cota staff may be required to be reasonably reassigned to support the operational needs of our essential services.

Screening Process: Please note that Cota uses AI to screen potential applicants for all roles.

We would like to thank all those that apply; however, due to high volumes of interest, only those selected for an interview will be contacted.

Thank you, Cota's HR Department.

Hope, respect, dedication, equity, accountability, teamwork, and innovation are key values of Cota. We are dedicated to promoting a diverse and inclusive workplace, upholding dignity, and acknowledging each person's individual contributions and potential as an equal-opportunity employer. We uphold the Ontario Human Right Code and strongly encourage applications from people of color, women, Indigenous Peoples, people with disabilities, LGBTQ2S+ people, and others who provide various viewpoints. Cota ensures an accessible hiring process in line with the AODA principles, providing accommodations for applicants with disabilities. For any accommodation requests, please contact hr_recruitment@cotainspires.ca