Careers at Renascent:

Overnight Program Assistant

Full-time Position

Renascent Madison Treatment Centre (Men's Centre)

Application Deadline:

May 28th, 2024

About Renascent:

Renascent is an accredited leader in the addiction treatment field, with a legacy of serving people impacted by substance addiction for over 50 years. As a community non-profit organization, Renascent is committed to its mission of helping save lives through compassionate, transformative, evidence-based addiction and mental health programs, and is guided by values of compassion, integrity, community, diversity and inclusion, and lived experience. Renascent's accredited treatment programs provide person-centered care within an abstinence-based model, integrating 12-step facilitation with current best practice clinical and medical approaches. A diversity of treatment program options are offered, including community inpatient intensive treatment, virtual intensive treatment, and outpatient continuing care and alumni programs. Due to the impact of addiction on families, specialized programs and support are offered for loved ones and family members, including children.

About the position:

Reporting to the Manager at the Madison Treatment Centre, the Program Assistant is responsible for the delivery of Renascent's programs and services to males and those who identify as male that are experiencing addiction to alcohol and/or other drugs.

Key Responsibilities:

- Reports to evening Counsellor for review of census and special assignments.
- Assures the safety of the treatment centre and its occupants at night. This includes checking all doors and windows and touring the entire house hourly.
- Centre duties as assigned by management, including light housekeeping, record keeping and clerical duties.



- Resolves any client conflicts in an effective and timely manner.
- Responds to calls and provides information on Renascent's programs and services.
- Makes notes and reports any problems to the Counsellor arriving at 6:30 am shift next morning
- Night shift position (hours to be discussed).
- Must be available to work weekends and statutory holidays.
- Other duties as assigned.

Qualifications:

- Lived experience of addiction and recovery and active involvement in a 12-Step program for alcoholism/addiction required.
- A minimum of three years of continuous sobriety is preferred.
- Excellent communication skills both oral and written are essential, including an ability to share life experience for the benefit of the clients.
- Completion of course-work for certification as an Addiction Counsellor is an asset.

Submitting an Application:

Interested applicants are invited to apply on or before **May 28th, 2024**. Including a cover letter in your application package is strongly encouraged.

Contact email address: <u>hrresume@renascent.ca</u>

Renascent wishes to thank all individuals who apply for this position, however, only applicants who are selected for an interview will be contacted.

Renascent is committed to creating a diverse environment and is proud to be an equal opportunity employer.